

# School District of Manawa

Board of Education Meeting Agenda

May 16, 2022



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(US) +1 321-622-3480 PIN: 300 358 010#

1. Call to Order – President Reiersen– 7:00 p.m. – MES Boardroom, 800 Beech Street  
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,  
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Filling Board Vacancy: Zone 3 - Town of Helvetia/Town of Union
  - a. Applications/Interviews to Fill Board Vacancy by Board Appointment
    - i. Voting of the Board to Fill Board Vacancy - Zone 3: Town of Helvetia/Town of Union
    - ii. Swearing in of the Appointee
6. Board Appointments:
  - a. Ad Hoc Districtwide Safety Committee
  - b. Policy & Human Resources Committee - Zone 3 Union / Helvetia
  - c. Ad Hoc Recognition Committee
  - d. CESA 6 Board of Control Convention Delegate
  - e. WASB Convention Delegate
7. District Showcase:
  - a. Gen Gunderson Wins 2022 Frank Zuerner Science Teaching Award
  - b. Presentation of Daniel Wolfgram Retirement Gift
  - c. Memorial Books
8. Presentations:
  - a. Key Performance Indicators - Principals
    - i. Safe & Orderly III. D. Drills
    - ii. Environment III. C. Suspensions/Expulsions
9. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
10. Consent Agenda
  - a. Approve Minutes of April 25, 2022 Board Meeting
  - b. Treasurer’s Report: Approve Expenditures & Receipts

- c. Donations:
    - i. Joe Starr donation of apparel for Art Team members, Mrs. Zabler, and Mr. Wolfram valued at \$414.62
    - ii. Manawa Lions Club donation for the Senior Banquet Dinner
    - iii. Anonymous donation of \$30 for the GSA Club
  - d. Consider Approval of Overnight Field Trip - State FFA Convention - June 13, 2022 - June 16, 2022 as Presented
  - e. Consider Approval of 4K Field Trip - Manawa Freedom Park Splash Pad - May 31, 2022 as Presented
  - f. Accept Retirement of Secondary Principal as Presented
  - g. Accept Resignation of Middle School Special Education Teacher as Presented
  - h. Consider Approval of Summer School Course and Staffing Adjustment as Presented
11. Any Item Removed from Consent Agenda
- a.
  - b.
12. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
13. Correspondence:
- a. Thank you from ThedaCare for Teacher Appreciation Week
14. District Administrator's Report:
- a. Student Council Representative - Olivia Santos
  - b. Legislative Update
  - c. Open Enrollment Update
  - d. Monthly Enrollment Update
  - e. Secondary Principal Hiring Process
  - f. Curriculum Update
  - g. Staff Recognition Celebration - Heart of Gold Recipient, and Friend of Education Recipients
  - h. NEOLA Policy or Administrative Guidelines Technical Changes - None this month.
15. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet
  - b. MS / HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
- a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
17. Director's Reports:
- a. District Reading Specialist: Highlights - Included in Board Packet

- b. Technology Director: Highlights - Included in Board Packet
18. Board Comments:
- a.
  - b.
19. Committee Reports:
- a. Curriculum Committee (Hollman)
    - i. Consider Endorsement of Proposal to Change the Progress Monitoring Tool from STAR (Renaissance) to iReady as Presented
    - ii. Update on Technology Education Curriculum Project
    - iii. Consider Endorsement of Summer School Course and Staffing Adjustment as Presented
      - 1. Addition of Course
      - 2. Modification of Courses
    - iv. Curriculum Committee Planning Guide
  - b. Finance Committee (Jepson)
    - i. Consider Approval of Legal Depositories for the School District of Manawa as Presented
    - ii. Consider Approval of Transportation Cost Increase
    - iii. MMS/LWHS Commons Furniture Addition
    - iv. LWHS/MMS Custodial Position - 2nd Shift
    - v. School Finance 101 - The Funds and Fund Balance
    - vi. Monthly Financial Summary
    - vii. Consider Approval of Language for Letters of Intent and Memoranda of Understanding for Support Staff as Presented
    - viii. Finance Committee Planning Guide
  - c. Policy & Human Resources Committee (Reierson)
    - i. Review, Discuss, and Act on Teacher Request Regarding No Paraprofessional
    - ii. Discuss and Act on Dean of Students Request for a Stipend Increase
    - iii. Discuss Job Description and Title for Special Assignment Teachers and Secondary Resource Courses
    - iv. Consider Endorsement of PO8510 - Wellness as Presented
    - v. Consider Endorsement of PO2431 - Interscholastic Athletics as Presented
    - vi. Consider Endorsement of PO6146 - Post-Issuance Compliance Policy as Presented
    - vii. Consider Endorsement of AG6146 - Post-Issuance Compliance Administrative Guidelines as Presented
    - viii. Consider Endorsement of PO2210 - Curriculum Development as Presented
    - ix. Consider Endorsement of AG5463 - Student and Credit Transfer from Nonpublic Schools as Presented
    - x. Consider Endorsement of AG8600 - Transportation as Presented
    - xi. Consider Endorsement of PO0155 - Committees as Presented
    - xii. Consider Formation of Support Staff Job Satisfaction Committee

1. Consider Staff Engagement Opportunities- KPI IV. Engagement & Satisfaction E., F., and G. Staff, Parent, and Student Surveys
  2. Review Staff Survey
  - xiii. Policy & Human Resources Committee Planning Guide
20. Unfinished Business:
- a. Consider Approval of Revised Policies PO5722 and AG5722 - School sponsored Publications and Productions as Presented
  - b. Consider Approval of Revised Policy PO5460 and AG5460 - Graduation Requirements as Presented
21. New Business:
- a. Consider Approval of Proposal to Change the Progress Monitoring Tool from STAR (Renaissance) to iReady as Presented
  - b. Consider Approval of Technology Education Curriculum Project as Presented
  - c. Consider Approval of Legal Depositories for the School District of Manawa as Presented
  - d. Consider Approval of Transportation Cost Increase as Presented
  - e. Consider Approval of Amended Language for Letters of Intent and Memoranda of Understanding for Support Staff as Presented
  - f. Consider Approval of One-time stipend to 4K Teacher of \$1100 Due to COVID-19 Staffing Issues
  - g. Consider Approval of a One-Time Stipend of \$250.00 to Teaching Staff and Administration who have been Employed with the SDM from September 10, 2021 through May 16, 2022 Payable through ESSER II Covid Relief Funds as Presented
  - h. Consider Approval of Dean of Students Request for a Stipend Increase as Presented
  - i. First Reading of PO2431 - Interscholastic Athletics as Presented
  - j. First Reading of PO6146 - Post-Issuance Compliance Policy as Presented
  - k. Consider Approval of School Year 2022-2023 Open Enrollment Applications Using Available Seats as Presented
  - l. Consider Approval of MS/HS Gymnasium Retractable Indoor Batting Cage as Presented
  - m. Consider Approval of Naming the Waupaca County Post as the Official District Newspaper
22. Next Meeting Dates:
- a. May 28, 2022 Class of 2022 Commencement - 11:00 a.m. LWHS
  - b. June 1, 2022 8th Grade Recognition - 2:00 p.m. MMS/LWHS Commons
  - c. June 1, 2022 Policy and Human Resource Committee Meeting - 5:00 p.m.
  - d. June 9, 2022 Curriculum Committee Meeting - 6:00 p.m.
  - e. June 13, 2022 Finance Committee Meeting - 5:00 p.m.
  - f. June 14, 2022 Buildings and Grounds Committee Meeting - 4:30 p.m.
  - g. June 20, 2022 Regular Board of Education Meeting - 7:00 p.m.
  - h. Choose a tentative date for a Board of Education Retreat.

23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(f), Wis. Statutes, for the Purposes of: Discussion of Personnel Issues Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Review of Background Check Reports
24. Board May Act on Items Discussed in Closed Session
25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

### 0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

#### **Agenda Item**

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

#### **Public Comment Section of the Meeting**

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.